

DLA Piper LLP (US)
Frequently Asked Questions Regarding Payments
(US Clients Only)

1. **What payment methods are accepted for payment?**
 - a. DLA Piper accepts payments via Wire Transfer, ACH, Credit Card, e-Check and Check.
2. **What currencies does your firm accept?**
 - a. Payments should be made in the same currency which the invoice has been billed. We predominately bill in USD and the instructions below will reflect that. If you have any questions on non-USD payments, please reach out to your designated collection manager.
3. **Are the firm's banking instructions for wires and ACH the same, and what are the instructions?**
 - a. Yes, the firm uses the same account and routing number for both wires and ACH. Please reach out to your designated collection manager for the specific banking instructions.
4. **Does your firm accept payments via credit card or e-Check?**
 - a. For secure online payments via credit card or e-Check, please use the following link:
<https://paymentportal.dlapiper.com/>
5. **Where should check payments be sent?**
 - a. For check payments via the US Postal Service (USPS), we recommend using Priority Mail or Express Mail for tracking purposes to be sent to the following address:

DLA PIPER LLP (US)
PO Box 780528
Philadelphia, PA 19178-0528

For check payments via courier such as UPS, Federal Express, DHL, etc., please use the following address:

Lockbox Services 780528
DLA PIPER LLP (US)
MAC Y1372-045
401 Market Street
Philadelphia, PA 19106

6. **Do you accept payments from payment providers such as Bill.com, Paymode, Ariba, or others?**
 - a. Yes, we work with a number of payment providers to accept client payments. Please contact your designated collection manager for further information.

For any other payment related questions, please reach out to your designated collection manager or contact our Accounts Receivable team via email at Acct-ARinquiries@us.dlapiper.com or via phone at 1-877-735-2990.